

**REGULAR MEETING AGENDA
GOVERNING BOARD
RIVERSIDE GATEWAY TO COLLEGE EARLY COLLEGE HIGH SCHOOL
Riverside City College
Lovekin Complex L4
4800 Magnolia Avenue
Riverside, CA 92506**

**January 20, 2017
7:30 A.M.**

**INSTRUCTIONS FOR PRESENTATIONS TO
THE BOARD BY PARENTS AND CITIZENS**

Gateway to College Early College High School (“School”) and Gateway College and Career Academy (“GCCA”) welcomes your participation at the School’s Governing Board meetings. The purpose of a public meeting of the Governing Board (“Board”) is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. Ivory “Request to Speak” forms are available to all audience members who wish to speak on any agenda item(s) or under the general category of “Oral Communications.”
3. “Oral Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes each and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
4. With regard to items that are on the agenda, you may specify that agenda item on your ivory request form and you will be given an opportunity to speak for up to five (5) minutes when the Board discusses that item.
5. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth.
6. Citizens may request that a topic related to school business be placed on a future agenda. Once such an item is properly agendized and publicly noticed, the Board can discuss, respond, and possible act upon such an item.
7. If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. The agenda shall include information regarding how, to whom, and when a request for disability related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting.
8. The Board shall make any writing that is a public record and that relates to an agenda item in open session which is distributed less than 72 hours in advance of the meeting, available for public inspection at Lovekin Complex L5, Riverside City College, 4800 Magnolia Avenue, Riverside, CA 92506. The writing will also be posted on the Gateway College and Career Academy website: www.thinkbeyonddiploma.org.

I. PRELIMINARY

A. CALL TO ORDER

Meeting called to order by the Board Chair at 7:43 A.M.

B. ROLL CALL

	Present	Absent
Ilsa Garza-Gonzalez	<u> X </u>	<u> </u>
Michele Gracia	<u> </u>	<u> X </u>
Mark Pedersen	<u> </u>	<u> X </u>
Debra Postil	<u> X </u>	<u> </u>
Joan Wells	<u> X </u>	<u> </u>

II. COMMUNICATIONS

A. **ORAL COMMUNICATIONS:** Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

III. CONSENT AGENDA ITEMS

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Director recommends approval of all consent agenda items.

REFERENCES

- A. Approval of Board Meeting Minutes for December 2016 *Minutes-pg.4-8*
- B. Approval of Claims Paid Activity Report for December 2016 *Check Register-pg.9*

It is recommended that the Board approve Consent Agenda Items A and B. Motion: X Action:
Second: X Vote: X

	Motion	2 nd	In Favor	Against	Abstain
Michele Gracia					
Mark Pedersen					
Debra Postil	X		X		
Joan Wells			X		
Ilsa Garza-Gonzales		X	X		

No discussion for Consent Agenda Items A and B.

IV. ITEMS SCHEDULED FOR ACTION

A. 2nd Quarter Uniform Complaint Procedures Report-pg.10-11

It is recommended that the Board approve Agenda Item A.			Motion: <u> X </u> Action: <u> </u>	Second: <u> X </u>	Vote: <u> X </u>
	Motion	2 nd	In Favor	Against	Abstain
Michele Gracia					
Mark Pedersen					
Debra Postil		X	X		
Joan Wells			X		
Ilsa Garza-Gonzales	X		X		

Miguel reported zero UCP complaints were filed during the 2nd quarter of the year. The report will be sent to the county office by next week.

B. College Readiness Block Grant Planned Expenditures-pg.12-14

It is recommended that the Board approve Agenda Item B.			Motion: <u> X </u> Action: <u> </u>	Second: <u> X </u>	Vote: <u> X </u>
	Motion	2 nd	In Favor	Against	Abstain
Michele Gracia					
Mark Pedersen					
Debra Postil		X	X		
Joan Wells			X		
Ilsa Garza-Gonzales	X		X		

This item was a follow up from the draft planned expenditures presented to the Board in December. No changes in proposed actions and expenditures have been made. The first portion of the college readiness block grant has been received. Gateway is expecting the second portion in either February or March. The actions and expenditures focus on the transition from GCCA to RCC.

V. ITEMS SCHEDULED FOR INFORMATION

A. Director's Report

i. Financial Report- pg.15-18

Michael Wright presented the financial report to the Board. One key detail Dr. Wright brought to the Board's attention was that Gateway's expenses were understated by about \$108,000, which is due to RCC for 1st and 2nd quarter expenditures. After taking that into account, Gateway still shows a healthy cash flow through the end of the fiscal year.

ii. KPI Update

A Key Performance Indicator mid-year update report was presented to the Board. Members of the Board and staff discussed several data points and shared ideas for improving in some areas. Some highlights included positive results in daily attendance rate and increasing 3 year cohort graduation rate. Areas for continued focus included chronic absenteeism and course success rates. Members of the Board requested that the college course success rate be recalculated to exclude Guidance courses.

iii. Winter Enrollment Update/Spring Recruitment Targets

The Winter 2017 semester currently has 165 enrolled students. Miguel Contreras is projecting 21 graduating students will be leaving after this semester and a total of 39 new students will need to enroll for spring in order to hit our enrollment projections.

B. Strategic Planning Task Force Report

a. January meeting update

Joan Wells gave members of the Board, guests, and Gateway staff an update of the items the Strategic Planning Task Force would like to address during their upcoming meetings.

b. Teleconference rules

Members of the Board were briefed on the legal considerations of teleconferencing for open meetings. Members were reminded that if they plan to teleconference they must give prior notice so it can be properly noted in the meeting agenda.

VI. ADJOURNMENT

Meeting adjourned at 8:48 A.M.

The next regular Board Meeting is scheduled for Friday February 17, 2017 at 7:30 am in the RCC Lovekin Complex L4.