

**REGULAR MEETING AGENDA
GOVERNING BOARD
RIVERSIDE GATEWAY TO COLLEGE EARLY COLLEGE HIGH SCHOOL
Riverside City College
Lovekin Complex L4
4800 Magnolia Avenue
Riverside, CA 92506**

**March 17, 2017
7:30 A.M.**

**INSTRUCTIONS FOR PRESENTATIONS TO
THE BOARD BY PARENTS AND CITIZENS**

Gateway to College Early College High School (“School”) and Gateway College and Career Academy (“GCCA”) welcomes your participation at the School’s Governing Board meetings. The purpose of a public meeting of the Governing Board (“Board”) is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. Ivory “Request to Speak” forms are available to all audience members who wish to speak on any agenda item(s) or under the general category of “Oral Communications.”
3. “Oral Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes each and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
4. With regard to items that are on the agenda, you may specify that agenda item on your ivory request form and you will be given an opportunity to speak for up to five (5) minutes when the Board discusses that item.
5. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth.
6. Citizens may request that a topic related to school business be placed on a future agenda. Once such an item is properly agendized and publicly noticed, the Board can discuss, respond, and possibly act upon such an item.
7. If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. The agenda shall include information regarding how, to whom, and when a request for disability related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting.
8. The Board shall make any writing that is a public record and that relates to an agenda item in open session which is distributed less than 72 hours in advance of the meeting, available for public inspection at Lovekin Complex L5, Riverside City College, 4800 Magnolia Avenue, Riverside, CA 92506. The writing will also be posted on the Gateway College and Career Academy website: www.thinkbeyonddiploma.org.

I. PRELIMINARY

A. CALL TO ORDER

Meeting called to order by the Board Chair at 7:38 A.M.

B. ROLL CALL

	Present	Absent
Ilsa Garza-Gonzalez	_____	___X___
Michele Gracia	_____	___X___
Mark Pedersen	___X___	_____
Debra Postil	___X___	_____
Joan Wells	___X___	_____

II. COMMUNICATIONS

A. **ORAL COMMUNICATIONS:** Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

III. CONSENT AGENDA ITEMS

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Director recommends approval of all consent agenda items.

REFERENCES

- A. Approval of Board Meeting Minutes for February 2017 *Minutes-pg.4-7*
- B. Approval of Claims Paid Activity Report for February 2017 *Check Register-pg.8-9*

It is recommended that the Board approve Consent Agenda Items A and B.	Motion: <u> X </u> Action: <u> </u> Second: <u> X </u> Vote: <u> X </u>
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	Motion	2 nd	In Favor	Against	Abstain
Michele Gracia					
Mark Pedersen	X		X		
Debra Postil		X	X		
Joan Wells			X		
Ilsa Garza-Gonzales					

No Discussion on consent agenda items A and B.

IV. ITEMS SCHEDULED FOR ACTION

A. Notice of the Governing Board’s Intention to Provide for an Audit -pg.10-44

It is recommended that the Board approve Agenda Item A.	Motion: <u> X </u> Action: <u> </u> Second: <u> X </u> Vote: <u> X </u>
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	Motion	2 nd	In Favor	Against	Abstain
Michele Gracia					
Mark Pedersen		X	X		
Debra Postil	X		X		
Joan Wells			X		
Ilsa Garza-Gonzales					

Miguel Contreras stated that based on Education Code and our MOU with RCOE, an auditor must be selected by March 31st every year. Gateway’s previous three-year agreement with Hosaka, Rotherham and C. has expired and a new auditing firm is needed. Michael Wright and Miguel Contreras are recommending VTD for Gateway’s new auditing firm with a three-year agreement to lock in rate for services. VTD has previously worked with Riverside County Office of Education’s accounting system Galaxy, and is familiar with RCCD.

B. 2016-17 2nd Interim Financial Report -pg.45- 53

It is recommended that the Board approve Agenda Item B.	Motion: <u> X </u> Action: <u> </u> Second: <u> X </u> Vote: <u> X </u>
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	Motion	2 nd	In Favor	Against	Abstain
Michele Gracia					
Mark Pedersen	X		X		
Debra Postil		X	X		
Joan Wells			X		
Ilsa Garza-Gonzales					

Miguel Contreras brought forth the second interim financial report to the members of the Board for approval. During the reporting period Gateway has kept a close eye on revenue and expenses. The ADA and budgeting amounts are very conservative; Gateway anticipates its actual ADA for the second half of the year to exceed its second interim estimate. ADA being reported for the second interim is 144.

C. Notice of Intent to Withdraw from California Charter Schools Joint Powers Authority-pg.54

It is recommended that the Board approve Agenda Item C.		Motion: <u> X </u> Action: <u> </u> Second: <u> X </u> Vote: <u> X </u>			
	Motion	2nd	In Favor	Against	Abstain
Michele Gracia					
Mark Pedersen	X		X		
Debra Postil		X	X		
Joan Wells			X		
Ilsa Garza-Gonzales					

Miguel Contreras brought forth the request for Board action authorizing management to provide formal notice of Gateway’s intent to withdraw from California Charter Schools Joint Power Authority. This necessary step will allow management to do its due diligence in comparing insurance prices from other vendors. The letter does not confirm that the organization will actually withdraw, but if letter is not completed by March 31st Gateway is locked into their services for another year.

V. ITEMS SCHEDULED FOR INFORMATION

A. Director’s Report

a. Financial Report- pg.55-58

Michael Wright gave Board an update on current financials, and assured the Board that Gateway’s financial position is strong and staff is keeping a tight rein on expenses.

b. 2016-17 Statement of Economic Interest (Form 700)- Due Monday, April 3 April 3rd is the deadline for members of the Board to report form 700. Miguel Contreras gave members form 700 with a guidance on how to properly fill out the form. Joan Wells asked that all members reference the conflict of interest policy for more guidance.

c. State Accountability Dashboard launch

The dashboard is the state’s new accountability plan/system based on the LCAP. The new dashboard goes beyond the previous API numbers, but instead looks at numerous areas such as four-year graduation rate, test scores, and chronic absenteeism rates, among other measures. The dashboard will also allow for schools to input explanations of their reported outcomes.

d. Gateway to Careers Project- pg.59-60

Members of the Board were given a press release from Gateway National Network. This press release looks at different ways schools could strategize for career readiness. Gateway is currently in phase I of the GtCNN initiative, performing a landscape analysis. Phase II, plan implementation is scheduled to begin in the fall.

- e. California Supreme Court decision: City of San Jose v. Superior Court- pg.61-62

A legal alert from The Law Office of Young, Minney and Corr was discussed with the Board. Miguel believes there will be more guidance to come from our legal representation in consideration to this case and recommends members of the Board look into the details of this decision.

- f. Accreditation Update

A final presentation the visiting committee gave to Gateway's staff at the closing meeting was handed out to members of the Board. The last step for accreditation is the action plan submission, which is already being worked on and will be submitted in the next two weeks. The final decision on the GCCA accreditation term will come in June 2017.

B. Strategic Planning Task Force Report

Joan Wells would like to plan a meeting with Riverside City College VP's. A potential date for the meeting is our annual meeting in May, if the VP's schedules allow for it.

- a. March meeting update

Strategic planning task force notes need to be approved just like regular Board meeting minutes/ notes and will be brought forth at future regular meetings of the Board.

VI. ADJOURNMENT

Meeting adjourned at 8:58 AM

The next regular Board Meeting is scheduled for Friday, April 21, 2017 at 7:30 am in the RCC Lovekin Complex L4.