

**REGULAR MEETING AGENDA
GOVERNING BOARD
RIVERSIDE GATEWAY TO COLLEGE EARLY COLLEGE HIGH SCHOOL
Riverside City College
Lovekin Complex Room L-8
4800 Magnolia Avenue
Riverside, CA 92506**

**June 28, 2018
7:30 A.M.**

**INSTRUCTIONS FOR PRESENTATIONS TO
THE BOARD BY PARENTS AND CITIZENS**

Riverside Gateway to College Early College High School and Gateway College and Career Academy (“GCCA”) welcome your participation at the School’s Governing Board meetings. The purpose of a public meeting of the Governing Board (“Board”) is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. Ivory “Request to Speak” forms are available to all audience members who wish to speak on any agenda item(s) or under the general category of “Oral Communications.”
3. “Oral Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes each and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
4. With regard to items that are on the agenda, you may specify that agenda item on your ivory request form and you will be given an opportunity to speak for up to five (5) minutes when the Board discusses that item.
5. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth.
6. Citizens may request that a topic related to school business be placed on a future agenda. Once such an item is properly agendaed and publicly noticed, the Board can discuss, respond, and possibly act upon such an item.
7. If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. The agenda shall include information regarding how, to whom, and when a request for disability related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting.
8. The Board shall make any writing that is a public record and that relates to an agenda item in open session which is distributed less than 72 hours in advance of the meeting, available for public inspection at Lovekin Complex L5, Riverside City College, 4800 Magnolia Avenue, Riverside, CA 92506. The writing will also be posted on the Gateway College and Career Academy website: www.thinkbeyonddiploma.org.

I. PRELIMINARY

A. CALL TO ORDER

Meeting called to order by the Board President at 7:37 A.M.

B. ROLL CALL

	Present	Absent
Ruth Adams	__X__	_____
Maria Maness	_____	__X__
Jill Marks 10735 Rochester Ave., Los Angeles, CA 90024	__X__	_____
Mark Pedersen	__X__	_____
Debra Postil	__X__	_____
Joan Wells	__X__	_____

II. COMMUNICATIONS

A. ORAL COMMUNICATIONS: Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

III. CONSENT AGENDA ITEMS

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Director recommends approval of all consent agenda items.

- A. Approval of Meeting Minutes for May 2018-*pg.5-10*
- B. Approval of Claims Paid Activity Report for May 2018- *pg.11*

It is recommended that the Board approve Consent Agenda Items A and B.	Motion: <u> X </u> Action: <u> </u> Second: <u> X </u> Vote: <u> X </u>
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	Motion	2 nd	In Favor	Against	Abstain
Ruth Adams	X		X		
Maria Maness					
Jill Marks			X		
Mark Pedersen		X	X		
Debra Postil			X		
Joan Wells			X		

IV. ITEMS SCHEDULED FOR ACTION

A. 2018-19 Local Control and Accountability Plan and Annual Update-pg.12-138

It is recommended that the Board approve Agenda Item A.	Motion: <u> X </u> Action: <u> </u> Second: <u> X </u> Vote: <u> X </u>
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	Motion	2 nd	In Favor	Against	Abstain
Ruth Adams			X		
Maria Maness					
Jill Marks			X		
Mark Pedersen	X		X		
Debra Postil		X	X		
Joan Wells			X		

The 2018-19 LCAP was discussed and a plan summary was provided to the Board members. Members asked that in future years additional study time be allotted for review of the plan. .

B. 2018-19 Revised Budget- pg.139-154

It is recommended that the Board approve Agenda Item B.	Motion: <u> X </u> Action: <u> </u> Second: <u> X </u> Vote: <u> X </u>
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	Motion	2 nd	In Favor	Against	Abstain
Ruth Adams	X		X		
Maria Maness					
Jill Marks			X		
Mark Pedersen		X	X		
Debra Postil			X		
Joan Wells			X		

The Members of the Board were presented the final 2018-2019 budget. The final budget included minor changes to what was reviewed at the May planning meeting. Additional information resources on school finance and revenue apportionments will be provided to the Board at a future meeting.

C. Public Agency Retirement System (PARS) Trust Adoption Resolution and Administrative Services Agreement- pg.155-166

It is recommended that the Board approve Agenda Item C.	Motion: <u> X </u> Action: <u> </u> Second: <u> X </u> Vote: <u> X </u>
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	Motion	2 nd	In Favor	Against	Abstain
Ruth Adams			X		
Maria Maness					
Jill Marks	X		X		
Mark		X	X		

Pedersen					
Debra Postil			X		
Joan Wells			X		

The Board was presented with the options staff considered for a classified employee retirement savings plan. Staff recommended entering into an agreement with PARS due to several factors, including a lower fee structure, their history working with RCCD, and the thoroughness and attentive nature of their staff. Gateway staff will move forward with plan implementation in early July.

D. 2018-19 Warren G. Bender Employee Health Benefits Agreement-pg.167-168

It is recommended that the Board approve Agenda Item D.	Motion: <u> X </u> Action: <u> </u> Second: <u> X </u> Vote: <u> X </u>
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	Motion	2nd	In Favor	Against	Abstain
Ruth Adams	X		X		
Maria Maness					
Jill Marks			X		
Mark Pedersen		X	X		
Debra Postil			X		
Joan Wells			X		

Staff reviewed the different health benefits plans being considered for the 18-19 year and recommended Warren G. Bender to take over as our service provider starting July 1. The Warren G. Bender proposal addressed several ongoing concerns, including maintaining quality benefit options, cost controls for the organization and employees, and affordable options for covering dependents.

E. 2018-19 Charter Safe Insurance Coverage Agreement-pg.169-201

It is recommended that the Board approve Agenda Item E.	Motion: <u> X </u> Action: <u> </u> Second: <u> X </u> Vote: <u> X </u>
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	Motion	2nd	In Favor	Against	Abstain
Ruth Adams			X		
Maria Maness					
Jill Marks			X		
Mark Pedersen		X	X		
Debra Postil	X		X		
Joan Wells			X		

Miguel Contreras went over the 2018-2019 proposal from CharterSAFE which included a slight cost increase of .5%. Coverages and complimentary support services as part of a JPA have continued to be the best insurance/risk management option available for an organization such as ours. Staff will continue to look for the best way to leverage their support in improving

organizational operations.

F. Amendment to 2016-2018 RCC/RCCD MOU -pg.202-203

It is recommended that the Board approve Agenda Item F.			Motion: <u> X </u> Action: <u> </u>	Second: <u> X </u> Vote: <u> X </u>	
	Motion	2 nd	In Favor	Against	Abstain
Ruth Adams	X		X		
Maria Maness					
Jill Marks			X		
Mark Pedersen		X	X		
Debra Postil			X		
Joan Wells			X		

An Extension to the current MOU between Gateway and RCCD/RCC is being requested in order to continue to adjust the 2018-2019 final MOU.

G. Approval of Director's 2018-19 Personnel Actions

Name	Position	FTE
<u>Certificated Full Time</u>		
Elena Bautista	Lead Counselor	1.0
Issac Contreras	Counselor	1.0
Brenda Forsse	Assistant Director	1.0
Kim Hatzold	Instructional Support Coordinator	1.0
Mozhan Irani	Counselor	1.0
Scott Jacobs	Instructor	1.0
Misty Loucks	Instructor	1.0
Amy Moring	Instructor	1.0
Andrea Puente	Counselor	1.0
Zach Taylor	Lead Instructor	1.0
Mercedes Winton	Counselor	1.0
<u>Certificated Part Time</u>		
Rebecca Jackson	Instructor	0.8
<u>Classified Full Time</u>		
Samantha DiSalvio	Business and Operations Manager	1.0
Stacy Lobato	Clerk	1.0
Linda Montgomery	Academic Coach	1.0
Kailin Scott	Marketing/Outreach Specialist	1.0
<u>Classified Part Time</u>		
Kimberly Garcia	Instructional Aide	.75
Shayla Hampton	Instructional Aide	.75
Mayomy Navarrete	Instructional Aide	.75

It is recommended that the Board approve
Agenda Item G.

Motion: X Action:
Second: X Vote: X

	Motion	2 nd	In Favor	Against	Abstain
Ruth Adams			X		
Maria Maness					
Jill Marks			X		
Mark Pedersen	X		X		
Debra Postil		X	X		
Joan Wells			X		

Miguel Contreras went over the 2018-2019 staffing changes with the Board.

V. ITEMS SCHEDULED FOR INFORMATION

A. Director's Report - This is a presentation of information which has occurred since the previous Board meeting.

i. Financial Report-pg.204-207

Current financials were reviewed with the members of the Board.

ii. RCOE MOU Addendum and Charter Edits (***Handout***)

The handout included the updated language to the RCOE MOU. No further action is required at this time. RCOE staff is still finalizing their new MOU template.

iii. July Board meeting

An email will be sent out to members of the Board to see if all participants can be present on July 12th.

B. Planning Committee

i. RCC MOU and expansion planning

VI. ADJOURNMENT

Board Adjourned at 9:28 AM

The next regular Board Meeting is scheduled for Thursday July 19, 2018 at 7:30 am.