

**REGULAR MEETING AGENDA  
GOVERNING BOARD  
RIVERSIDE GATEWAY TO COLLEGE EARLY COLLEGE HIGH SCHOOL  
Riverside City College  
Lovekin Complex L4  
4800 Magnolia Avenue  
Riverside, CA 92506**

**November 18, 2016  
7:30 A.M.**

**INSTRUCTIONS FOR PRESENTATIONS TO  
THE BOARD BY PARENTS AND CITIZENS**

Gateway to College Early College High School (“School”) and Gateway College and Career Academy (“GCCA”) welcomes your participation at the School’s Governing Board meetings. The purpose of a public meeting of the Governing Board (“Board”) is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. Ivory “Request to Speak” forms are available to all audience members who wish to speak on any agenda item(s) or under the general category of “Oral Communications.”
3. “Oral Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes each and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
4. With regard to items that are on the agenda, you may specify that agenda item on your ivory request form and you will be given an opportunity to speak for up to five (5) minutes when the Board discusses that item.
5. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth.
6. Citizens may request that a topic related to school business be placed on a future agenda. Once such an item is properly agendaed and publicly noticed, the Board can discuss, respond, and possibly act upon such an item.
7. If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. The agenda shall include information regarding how, to whom, and when a request for disability related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting.
8. The Board shall make any writing that is a public record and that relates to an agenda item in open session which is distributed less than 72 hours in advance of the meeting, available for public inspection at Lovekin Complex L5, Riverside City College, 4800 Magnolia Avenue, Riverside, CA 92506. The writing will also be posted on the Gateway College and Career Academy website: [www.thinkbeyonddiploma.org](http://www.thinkbeyonddiploma.org).

**I. PRELIMINARY**

**A. CALL TO ORDER**

Meeting will be called to order by the Board Chair at 7:45 A.M.

**B. ROLL CALL**

	Present	Absent
Ilsa Garza-Gonzalez	_____	___X___
Michele Gracia	___X___	_____
Mark Pedersen	___X___	_____
Debra Postil	___X___	_____
Joan Wells	___X___	_____

**II. COMMUNICATIONS**

A. **ORAL COMMUNICATIONS:** Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

**III. CONSENT AGENDA ITEMS**

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Director recommends approval of all consent agenda items.

**REFERENCES**

- A. Approval of Board Meeting Minutes for October 2016 *Minutes-pg.4-8*
- B. Approval of Claims Paid Activity Report for October 2016 *Check Register-pg.9*

It is recommended that the Board approve Consent Agenda Items A and B. Motion:   X   Action:         
Second:   X   Vote:   X  

	Motion	2 <sup>nd</sup>	In Favor	Against	Abstain
<b>Michele Gracia</b>	<b>X</b>		<b>X</b>		
<b>Mark Pedersen</b>		<b>X</b>	<b>X</b>		
<b>Debra Postil</b>			<b>X</b>		
<b>Joan Wells</b>			<b>X</b>		
<b>Ilsa Garza-Gonzales</b>					

No discussion for consent agenda items A and B.

**IV. ITEMS SCHEDULED FOR ACTION**

A. RCC Memorandum of Understanding Extension 2016-2018-pg.10-17

It is recommended that the Board approve Agenda Item A.	Motion: <u>  X  </u> Action: <u>      </u> Second: <u>  X  </u> Vote: <u>  X  </u>
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	Motion	2 <sup>nd</sup>	In Favor	Against	Abstain
<b>Michele Gracia</b>	<b>X</b>		<b>X</b>		
<b>Mark Pedersen</b>		<b>X</b>	<b>X</b>		
<b>Debra Postil</b>			<b>X</b>		
<b>Joan Wells</b>			<b>X</b>		
<b>Ilsa Garza-Gonzales</b>					

*Miguel Contreras let members of the Board know that the MOU presented will extend the existing agreement through June 2018. The document has very minor edits such as the removal of the Director of Work Force Prep and updated college scheduling system. Board has plans to adjust this document when time allows, possibly at the end of current charter term. Board members advised staff that future contracts and agreements should be reviewed by the Board before other entities approve the document.*

B. 2016-17 1<sup>st</sup> Interim Financial Report- pg.18-31

It is recommended that the Board approve Agenda Item B.	Motion: <u>  X  </u> Action: <u>      </u> Second: <u>  X  </u> Vote: <u>  X  </u>
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	Motion	2 <sup>nd</sup>	In Favor	Against	Abstain
<b>Michele Gracia</b>	<b>X</b>		<b>X</b>		
<b>Mark Pedersen</b>		<b>X</b>	<b>X</b>		
<b>Debra Postil</b>			<b>X</b>		
<b>Joan Wells</b>			<b>X</b>		
<b>Ilsa Garza-Gonzales</b>					

*Miguel Contreras and staff presented the 1<sup>st</sup> interim financial report. The report will be submitted to RCOE before December 15. The Board members did not ask any clarifying questions.*

**V. ITEMS SCHEDULED FOR INFORMATION**

It is recommended that the Item B task force report Be presented before Item A director's report.	Motion: <u>  X  </u> Action: <u>      </u> Second: <u>  X  </u> Vote: <u>  X  </u>
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	Motion	2 <sup>nd</sup>	In Favor	Against	Abstain
<b>Michele Gracia</b>		<b>X</b>	<b>X</b>		
<b>Mark Pedersen</b>			<b>X</b>		

<b>Debra Postil</b>			<b>X</b>		
<b>Joan Wells</b>	<b>X</b>		<b>X</b>		
<b>Ilsa Garza-Gonzales</b>					

## B. Strategic Planning Task Force Report

The SPTF members posed the question of how we would like to continue with its work. The initial projects charged to the taskforce have been completed but there could be a continued need to support staff as work on implementing the strategic plan continues. A discussion about continuing the work as a committee or taskforce was had that also considered the continued work of the Board Recruitment taskforce. Members of the SPTF will discuss further and bring back recommendations to the full Board at the next meeting.

### A. Director's Report

#### i. Financial Report- pg.32-35

Samantha Hager presented financials for the month of October. All financials are on track. No further discussion followed.

#### ii. Enrollment update

Miguel Contreras gave the members an update on the school's current enrollment.

#### iii. Riverside County Board of Education fall report

Miguel Contreras let the Board know that the Fall report to the Riverside County Board of Education went well. He believes it helps that there is good communication between the two entities.

#### iv. Student activities update

Robin Acosta, Dean of Students, gave a short presentation on student activities taking place on the campus. She let the Board know of upcoming events as well.

#### v. GCCA Snack Pantry

Gateway has partnered up with VidaLife Ministries to provide students with snacks and family packs to take home. This is an initial step in figuring out how to help meet the needs of students who qualify for free and reduced lunches. The snack pantry opened on November 7.

#### vi. College Readiness Block Grant

Miguel let Board know that Gateway will be receiving a disbursement from the statewide College Readiness Block Grant which will bring in \$75,000 to the school to use between 2016-2019. The planned expenditures for the grant will be discussed during the December meeting.

#### vii. ASAM designation

The Alternative Schools Accountability Model (ASAM) is an alternative way for the school to be assessed under the State's accountability plan. It was recommended by Dr. Ryan, WASC chair, and supported by Dr. Cory Loomis, RCOE, that Gateway should apply to be an ASAM

designated school. The process for applying is approval from our Board, followed by approval from the Riverside County Board of Education. Staff will explore our ability to apply and update the Board at a later date.

viii. Norco College meeting

There is current interest in exploring the opportunity to bring the Charter to Norco College. A preliminary meeting has been scheduled with Monica Green, Interim President, to discuss a possible expansion.

ix. San Diego/GtCNN site visit

A group who has interest in opening a Gateway site in San Diego will be meeting with members of the Gateway to College National Network and GCCA staff and students. They will be using our facilities for the meeting and will learn about how we operate our school.

## **VI. ADJOURNMENT**

Meeting adjourned at 9:18 A.M.

The next regular Board Meeting is scheduled for Friday December 16, 2016 at 7:30 am in the RCC Lovekin Complex L4.