

**SPECIAL MEETING AGENDA
GOVERNING BOARD
RIVERSIDE GATEWAY TO COLLEGE EARLY COLLEGE HIGH SCHOOL
Riverside City College
Lovekin Complex L4
4800 Magnolia Avenue
Riverside, CA 92506**

**February 14, 2017
7:30 A.M.**

**INSTRUCTIONS FOR PRESENTATIONS TO
THE BOARD BY PARENTS AND CITIZENS**

Gateway to College Early College High School (“School”) and Gateway College and Career Academy (“GCCA”) welcomes your participation at the School’s Governing Board meetings. The purpose of a public meeting of the Governing Board (“Board”) is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. Ivory “Request to Speak” forms are available to all audience members who wish to speak on any agenda item(s) or under the general category of “Oral Communications.”
3. “Oral Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes each and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
4. With regard to items that are on the agenda, you may specify that agenda item on your ivory request form and you will be given an opportunity to speak for up to five (5) minutes when the Board discusses that item.
5. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth.
6. Citizens may request that a topic related to school business be placed on a future agenda. Once such an item is properly agendaed and publicly noticed, the Board can discuss, respond, and possibly act upon such an item.
7. If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. The agenda shall include information regarding how, to whom, and when a request for disability related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting.
8. The Board shall make any writing that is a public record and that relates to an agenda item in open session which is distributed less than 72 hours in advance of the meeting, available for public inspection at Lovekin Complex L5, Riverside City College, 4800 Magnolia Avenue, Riverside, CA 92506. The writing will also be posted on the Gateway College and Career Academy website: www.thinkbeyonddiploma.org.

I. PRELIMINARY

A. CALL TO ORDER

Meeting called to order by the Board Chair at 7:37 A.M.

B. ROLL CALL

	Present	Absent
Ilsa Garza-Gonzalez	<u> X </u>	<u> </u>
Michele Gracia	<u> X </u>	<u> </u>
Mark Pedersen	<u> X </u>	<u> </u>
Debra Postil	<u> X </u>	<u> </u>
Joan Wells	<u> X </u>	<u> </u>

II. COMMUNICATIONS

A. ORAL COMMUNICATIONS: Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

III. CONSENT AGENDA ITEMS

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Director recommends approval of all consent agenda items.

- | | |
|-------------------------------------------------------------|--------------------------------------------|
| A. Approval of Board Meeting Minutes for January 2017 | <u>REFERENCES</u>
<i>Minutes-pg.4-7</i> |
| B. Approval of Claims Paid Activity Report for January 2017 | <i>Check Register-pg.8</i> |

It is recommended that the Board approve Consent Agenda Items A and B.	Motion: <u> X </u> Action: <u> </u> Second: <u> X </u> Vote: <u> X </u>
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	Motion	2 nd	In Favor	Against	Abstain
Michele Gracia	X		X		
Mark Pedersen					
Debra Postil			X		
Joan Wells			X		
Ilsa Garza-Gonzales		X	X		

No Discussion regarding Consent Agenda Items A & B.

IV. ITEMS SCHEDULED FOR ACTION

A. 2016-17 Certification of Signatures Update-pg.9-10

It is recommended that the Board approve Agenda Item A.			Motion: <u> X </u> Action: <u> </u> Second: <u> X </u> Vote: <u> X </u>		
	Motion	2 nd	In Favor	Against	Abstain
Michele Gracia	X		X		
Mark Pedersen			X		
Debra Postil			X		
Joan Wells			X		
Ilsa Garza-Gonzales		X	X		

Gateway is taking necessary steps to add a signature in the middle of the fiscal year. Michael Wright will have his signature on file as Interim Chief Business Officer. Only the new individuals need to sign the certification of signatures. After Board approval the form will be sent to the County office to stay on file for rest of the year.

B. Alternative Schools Accountability Model Designation-pg.11-21

It is recommended that the Board approve Agenda Item B.			Motion: <u> X </u> Action: <u> </u> Second: <u> X </u> Vote: <u> X </u>		
	Motion	2 nd	In Favor	Against	Abstain
Michele Gracia					
Mark Pedersen					
Debra Postil					
Joan Wells					
Ilsa Garza-Gonzales					

Miguel Contreras requested approval to pursue ASAM designation through the CDE application process. The process to be designated is straight forward and will not impact GCCA school operations in any way. Gateway currently has 90% of its students falling into the high risk category of recovered dropouts, while the minimum schoolwide proportion necessary is 70%.

V. ITEMS SCHEDULED FOR INFORMATION

A. Director's Report

i. Financial Report- pg.22-25

Michael Wright gave the Board an update on current financials. He explained that expenses are now up to date with what was owed to Riverside City College and funds have been encumbered to cover the next two quarter's expenses.

- a. 16-17 1st Interim Financial Report Letter from RCOE- pg.26-27

Review of the follow up letter for fall first interim report from RCOE. Letter asks Charter to watch ADA closely and monitor cash. All other guidance was standard.

- b. Auditor Final Communication- pg.28-43

Miguel let the Board know he received the final communications letter from our 2015/2016 fiscal year. The letter gave details on significant communications between management and the firm during the audit. This letter reported nothing new from original audit report.

- ii. KPI Update- college course success rate update.

- a. 66% overall; excluding Guidance courses 70% (30/43)

Miguel brought back to the Board the college course success rate excluding the Guidance course which was asked for last meeting.

- iii. Statewide activity concerning schools and federal immigration policy
An article from EdSource gives an idea of what is being done on recent immigration laws at some of the largest school districts throughout the state. Safe havens have been declared within many schools and community colleges. Aside from RUSD and RCCD, not much has happened locally at this point.

- iv. Accreditation Update: Visiting Committee Schedule, Final Report
The visiting committee schedule for the upcoming WASC accreditation visit was shared. Board members were asked to join a meeting with the committee early in the week of the visit.

B. Strategic Planning Task Force Report

- a. February meeting update

In February the Task Force met with Young, Minney and Corr to discuss issues raised on two subjects. Procedures for teleconferencing to regular meetings and Brown Act compliance for the SPTF were discussed and operational norms will be updated in accordance with the advice from the firm.

VI. ADJOURNMENT

Meeting adjourned at 8:51 A.M

The next regular Board Meeting is scheduled for Friday, March 17, 2017 at 7:30 am in the RCC Lovekin Complex L4.