

**SPECIAL MEETING AGENDA
GOVERNING BOARD
RIVERSIDE GATEWAY TO COLLEGE EARLY COLLEGE HIGH SCHOOL
Riverside City College
Bradshaw Building Citrus Room
4800 Magnolia Avenue
Riverside, CA 92506**

**September 28, 2018
7:30 A.M.**

**INSTRUCTIONS FOR PRESENTATIONS TO
THE BOARD BY PARENTS AND CITIZENS**

Riverside Gateway to College Early College High School and Gateway College and Career Academy (“GCCA”) welcome your participation at the School’s Governing Board meetings. The purpose of a public meeting of the Governing Board (“Board”) is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. Ivory “Request to Speak” forms are available to all audience members who wish to speak on any agenda item(s) or under the general category of “Oral Communications.”
3. “Oral Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes each and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
4. With regard to items that are on the agenda, you may specify that agenda item on your ivory request form and you will be given an opportunity to speak for up to five (5) minutes when the Board discusses that item.
5. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth.
6. Citizens may request that a topic related to school business be placed on a future agenda. Once such an item is properly agendized and publicly noticed, the Board can discuss, respond, and possibly act upon such an item.
7. If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. The agenda shall include information regarding how, to whom, and when a request for disability related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting.
8. The Board shall make any writing that is a public record and that relates to an agenda item in open session which is distributed less than 72 hours in advance of the meeting, available for public inspection at Lovekin Complex L5, Riverside City College, 4800 Magnolia Avenue, Riverside, CA 92506. The writing will also be posted on the Gateway College and Career Academy website:
www.riversidegccca.com

I. PRELIMINARY

A. CALL TO ORDER

Meeting called to order by the Board President at 7:35 A.M.

B. ROLL CALL

	Present	Absent
Ruth Adams	__X__	_____
Maria Maness	__X__	_____
Jill Marks 10735 Rochester Ave., Los Angeles, CA 90024	__X__	_____
Mark Pedersen	__X__	_____
Debra Postil 7705 W. 83rd St, Playa Del Rey, Ca 90293	__X__	_____
Joan Wells	__X__	_____

II. COMMUNICATIONS

A. ORAL COMMUNICATIONS: Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

III. CONSENT AGENDA ITEMS

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Director recommends approval of all consent agenda items.

- A. Approval of Regular and Special Meeting Minutes for July 2018-pg.4-9
- B. Approval of Claims Paid Activity Report for July and August 2018- pg.10-11

It is recommended that the Board approve Consent Agenda Items A and B.		Motion: __X__ Action:____ Second: __X__ Vote: __X__			
	Motion	2 nd	In Favor	Against	Abstain
Ruth Adams			X		
Maria Maness		X	X		
Jill Marks			X		
Mark Pedersen	X		X		
Debra Postil			X		

Joan Wells			X		
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IV. ITEMS SCHEDULED FOR ACTION

A. 2018-2020 Riverside City College MOU -pg.12-20

It is recommended that the Board approve Agenda Item A.			Motion: <u> X </u> Action: <u> </u> Second: <u> X </u> Vote: <u> X </u>		
	Motion	2nd	In Favor	Against	Abstain
Ruth Adams	X		X		
Maria Maness			X		
Jill Marks			X		
Mark Pedersen		X	X		
Debra Postil			X		
Joan Wells			X		

The latest version of the agreement with RCC was presented to the Board after review by the Planning Committee. The agreement will be submitted to RCC administration for approval and will ultimately go to the RCCD Board of Trustees for their approval as well.

B. 2018-2023 RCOE MOU- pg.21-63

It is recommended that the Board approve Agenda Item B.			Motion: <u> X </u> Action: <u> </u> Second: <u> X </u> Vote: <u> X </u>		
	Motion	2nd	In Favor	Against	Abstain
Ruth Adams		X	X		
Maria Maness			X		
Jill Marks			X		
Mark Pedersen	X		X		
Debra Postil			X		
Joan Wells			X		

The MOU presented is the standard agreement between RCOE and the charter schools they authorize. Language on LCFF/LCAP and annual reporting requirements have been updated. Miguel let members of the Board know there might be a change in website requirements now that they are using Epicenter.

C. 2017-18 Unaudited Actuals Report- pg.64-77

It is recommended that the Board approve Agenda Item C.			Motion: <u> X </u> Action: <u> </u> Second: <u> X </u> Vote: <u> X </u>		
	Motion	2nd	In Favor	Against	Abstain
Ruth Adams	X		X		
Maria			X		

Maness					
Jill Marks			X		
Mark Pedersen		X	X		
Debra Postil			X		
Joan Wells			X		

A review of the annual unaudited actuals report that are submitted to RCOE and forwarded to the CDE in October of every year. The report shows not fatal errors. School staff explained how the seven warnings on the report were satisfactorily resolved.

D. Updated Board Meeting Calendar- pg.78-79

It is recommended that the Board approve Agenda Item D.			Motion: <u> X </u> Action: <u> </u> Second: <u> X </u> Vote: <u> X </u>		
	Motion	2nd	In Favor	Against	Abstain
Ruth Adams			X		
Maria Maness		X	X		
Jill Marks			X		
Mark Pedersen	X		X		
Debra Postil			X		
Joan Wells			X		

The previously scheduled November meeting has been adjusted to insure quorum is met.

E. 2018-19 Student Handbook- pg.80-125

It is recommended that the Board approve Agenda Item E.			Motion: <u> X </u> Action: <u> </u> Second: <u> X </u> Vote: <u> X </u>		
	Motion	2nd	In Favor	Against	Abstain
Ruth Adams	X		X		
Maria Maness			X		
Jill Marks			X		
Mark Pedersen		X	X		
Debra Postil			X		
Joan Wells			X		

Miguel Contreras let the Board know that updates to the student handbook do not happen every year, but this year Gateway staff has reorganized the book to highlight the more important information in the beginning. In addition to reorganization, sections on involuntary removal, undocumented students, and suicide prevention policies have been added.

V. ITEMS SCHEDULED FOR INFORMATION

A. Director's Report - This is a presentation of information which has occurred since the previous Board meeting.

Discussion was made on the recent bill signed by California's governor that says charter schools are to provide lunch. School staff will review the National School Lunch Program and Title 1 funding.

F. Financial Report- pg.126-130

GCCA staff is tracking enrollment and spending closely. Full enrollment report to come in October.

i. Auditor Recommendations

It was recommended by our auditors to open up a few more accounts in order to better designate/ keep track of activities on the accounts.

B. Planning Committee

i. Governance and Expansion

October 12th, Jerry Simmons will be joining the Board planning committee and members of RCC and RCCD to discuss governance and expansion to the other colleges.

ii. Board Member Recruitment

Board Vice President, Ruth Adams, addressed the Board and let them know she has been in contact with the RCCD Foundation concerning potential candidates for our Board. Representatives at the Foundation have agreed to help in the recruitment process to find a new member of the Board. So far, she has sent over five names who may be interested in joining. Vice President Adams will follow up with the potential candidates and arrange to move their nominations forward if they are interested in serving.

VI. ADJOURNMENT

Board adjourned at 8:54 am.

The next regular Board Meeting is scheduled for Friday October 19, 2018 at 7:30 am.