

**REGULAR MEETING AGENDA
GOVERNING BOARD
RIVERSIDE GATEWAY TO COLLEGE EARLY COLLEGE HIGH SCHOOL
Riverside City College
4800 Magnolia Avenue
Riverside, CA 92506
Lovekin Complex, Room L-8**

**January 18, 2019
7:30 A.M.**

**INSTRUCTIONS FOR PRESENTATIONS TO
THE BOARD BY PARENTS AND CITIZENS**

Riverside Gateway to College Early College High School and Gateway College and Career Academy (“GCCA”) welcome your participation at the School’s Governing Board meetings. The purpose of a public meeting of the Governing Board (“Board”) is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. Ivory “Request to Speak” forms are available to all audience members who wish to speak on any agenda item(s) or under the general category of “Oral Communications.”
3. “Oral Communications” is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes each and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
4. With regard to items that are on the agenda, you may specify that agenda item on your ivory request form and you will be given an opportunity to speak for up to five (5) minutes when the Board discusses that item.
5. When addressing the Board, speakers are requested to state their name and address and adhere to the time limits set forth.
6. Citizens may request that a topic related to school business be placed on a future agenda. Once such an item is properly agendized and publicly noticed, the Board can discuss, respond, and possible act upon such an item.
7. If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. The agenda shall include information regarding how, to whom, and when a request for disability related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting.
8. The Board shall make any writing that is a public record and that relates to an agenda item in open session which is distributed less than 72 hours in advance of the meeting, available for public inspection at Lovekin Complex L5, Riverside City College, 4800 Magnolia Avenue, Riverside, CA 92506. The writing will also be posted on the Gateway College and Career Academy website:
www.riversidegccca.com

I. PRELIMINARY

A. CALL TO ORDER

Meeting called to order by the Board President at 7:36 A.M.

B. ROLL CALL

	Present	Absent
Ruth Adams	__X__	_____
Maria Maness	__X__	_____
Jill Marks 10735 Rochester Ave., Los Angeles, CA 90024	__X__	_____
Mark Pedersen	__X__	_____
Debra Postil	__X__	_____
Lois Tomlinson	__X__	_____
Joan Wells	__X__	_____

II. COMMUNICATIONS

A. ORAL COMMUNICATIONS: Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

III. CONSENT AGENDA ITEMS

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Director recommends approval of all consent agenda items.

- A. Approval of Meeting Minutes for December 2018-pg.4-7
- B. Approval of Claims Paid Activity Report for December 2018- pg.8

It is recommended that the Board approve Consent Agenda Items A and B.			Motion: __X__ Action: __ Second: __X__ Vote: __X__		
Ruth Adams			X		
Maria Maness		X	X		
Jill Marks			X		
Mark Pedersen	X		X		
Debra Postil			X		

Lois Tomlinson			X		
Joan Wells			X		

IV. ITEMS SCHEDULED FOR ACTION

A. 2018-19 Uniform Complaint Procedures 2nd Quarter Report -pg.9-10

It is recommended that the Board approve Agenda Item A.			Motion: <u> X </u> Action: <u> </u> Second: <u> X </u> Vote: <u> X </u>
Ruth Adams			X
Maria Maness	X		X
Jill Marks			X
Mark Pedersen			X
Debra Postil			X
Lois Tomlinson		X	X
Joan Wells			X

Miguel Contreras informed members of the Board that no complaints were reported during the second quarter of 2018-19. The quarterly reporting form will be submitted to RCOE following today's meeting.

B. Approval of Director's Personnel Actions

Name	Position	FTE
Kathleen Bywater	Teacher	1.0

It is recommended that the Board approve Agenda Item B.			Motion: <u> X </u> Action: <u> </u> Second: <u> X </u> Vote: <u> X </u>
Ruth Adams		X	X
Maria Maness			X
Jill Marks			X
Mark Pedersen			X
Debra Postil	X		X
Lois Tomlinson			X
Joan Wells			X

Miguel Contreras lets the Board know that Kathleen Bywater was rejoining the school to fill a vacant instructor position. Kathleen will serve as the Foundation English Instructor for the remainder of the 2018-19 academic year.

V. ITEMS SCHEDULED FOR INFORMATION

C. Director's Report - This is a presentation of information which has occurred since the previous Board meeting.

1. Financial report- pg.11-14

Miguel Contreras reviewed with the members of the Board through Gateway's current financial reports. First interim totals still not shown in totals due to RCOE not approving transfers in system. The fraudulent activity on Gateway's petty cash account was reported to the members of the Board.

2. Bylaws review

Miguel Contreras discussed possible changes in the RGtC ECHS Bylaws resulting from the recent decision from the State Attorney General regarding Government Code 1090. A working group including Miguel and two members of the board will review the bylaws and propose amended language.

3. Weekly enrollment report

An update on the Fall 2018 enrollment was presented to the Board by Miguel Contreras.

4. January 9th RCBE report

Miguel Contreras gave members of the Board a copy of the GCCA report that was delivered to the Riverside County Board of Education on January 9th. The group discussed the enrollment trends and school dashboard report sections. Miguel explained the current inaccuracies of the dashboard data caused by the newly designated DASS performance measures, specifically the designation of school's 12th grade cohort.

5. 15th Anniversary event

Kailin Scott presented to the members of the Board ideas and planning considerations for a potential 15th anniversary gala and fundraiser. Members shared their ideas and concerns for planning such an event. Discussion and planning will continue in upcoming Board meetings.

6. Member bios and headshots

Members of the Board will be polled to see if new headshots and bios should be added to Gateway's new website.

D. Planning Committee Report

1. Governance and Expansion

i. January meetings with RCC and MVC Update

Board President, Joan Wells, gave members of the Board an update of discussions that took place during the January meetings with RCC and MVC.

VI. ADJOURNMENT

Board adjourned at 9:37 am.

The next regular Board Meeting is scheduled for Friday February 22, 2019 at 7:30 am.